

APPROVED MAY 24 1999

**TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING MINUTES
May 3, 1999**

MEETING CALLED TO ORDER – Chairman Seeger called the meeting to order at 6:00 p.m.

PRESENT: Chairman Tim Seeger, Selectmen Denise Dargie and Eric Tenney and Town Administrator Kelley Collins

GENERAL BUSINESS

- **Review and discuss request for abatement of yield tax (B. Giammarino)**
The Town Administrator made the Selectmen aware of B. Giammarino's request for abatement of a portion of his yield taxes. The Board reviewed Mr. Giammarino's request and documentation. There is no documentation for the balance of the payment for Mr. Giammarino's cut. The Selectmen asked the Town Administrator to contact the owner for additional information.
- **Review and discuss memo on cutting operations from Conservation Commission**
The Selectmen reviewed the memos from the Chairman of the Conservation Commission, Martha Pinello. The Town Administrator will notify the State and have Dennis Thorell from the Department of Revenue Administration and a representative from Forest and Lands review these cuts with her. She will keep Mrs. Pinello informed as to any outcome from the review of these cuts.
- **Discuss removal of woodstove dumped on Buttercup Lane**
The Town Administrator made the Selectmen aware that during the roadside clean-up one of the crews discovered a woodstove dumped in the woods at the Route 31 end of Buttercup Lane. The crew was willing to take the woodstove to A.R.T.S. but was told by the A.R.T.S. manager that they would be charged \$8 for disposal. Chairman Seeger will call the Road Agent and ask him to pick up the woodstove and dispose of it at the A.R.T.S. facility for no charge.
- **Discuss article for the Limrik (deadline Monday, May 10, 1999)**
The Selectmen agreed that Selectman Dargie will prepare the Limrik article this issue. The Town Administrator will draft the article for Selectman Dargie's review and revision and fax it to her office.
- **Review and discuss PLT 2002**
The New Hampshire Municipal Association – Property Liability Insurance Trust is offering a 25% rate reduction and locked-in rate for liability insurance for 2000, 2001 through June 30, 2002. The Town Administrator will leave the information in the Selectmen's "read" file. A decision must be made by July 1, 1999 in order to qualify for the rate reduction.

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- **Review and discuss status of Town Hall Restoration**

The Town Administrator asked the status of the Town Hall Restoration. She made the Board aware that she still has deep concerns regarding the loss of space for the landuse/assessing office functions. Chairman Seeger and Selectman Tenney attended the last meeting of this committee and noted that the committee will not be pursuing a Special Town Meeting and bond issue. A member of the committee is closely in touch with the Fire Marshal's office and will get a list of the minimum requirements for life safety issues. The committee will then prepare a plan for a request at the June 9, 1999 Town Meeting reconvenement.

- **Review Road Agent's request for three weeks vacation beginning 6/14/99**

The Town Administrator made the Selectmen aware that the Road Agent wanted to give them as much notice as possible for a vacation request in June. The Selectmen briefly discussed Mr. Varnum's request and they will discuss this with him at their meeting on May 17, 1999.

- **Review request for repairs to Police Department copy machine—cost quote**

The Town Administrator made the Selectmen aware of the status of the police department's copy machine. The estimated cost of repairs is \$195 for the first 30 minutes and \$37 for every 15 minutes thereafter. This quote does not include any parts. The Selectman are unclear why the Chief wanted them to know about this but noted that it is his decision on repair, replacement or just using the Town Hall machine, based on his budget constraints.

- **Discuss Town Administrator attending workshop on education funding tax bill preparation Thursday, May 6, 1999**

The Town Administrator made the Selectmen aware that there is a workshop on the choices Town's have for the formula on the first-issue tax bill on Thursday, May 6, 1999 at the Legislative Office Building in Concord at 9:00 a.m. The Town Administrator discussed this with the Tax Collector and rather than having to close her office the Tax Collector would be satisfied if the Town Administrator attends. The Selectmen have no problem with Ms. Collins attending the workshop.

- **Review and discuss letter from Mr. & Mrs. Penny regarding street names**

The Selectmen carefully reviewed the letter from Mr. & Mrs. Penny regarding their concerns over a recent incident involving the dispatch of emergency vehicles to streets with similar names. After general discussion the Selectmen agreed unanimously to create a public safety committee to review this issue, including: how many streets Antrim has that are similar in name, how the residents of those streets feel, generally, about a possible name change, and finally to make a recommendation to the Selectmen based on their findings and experience on whether it would be prudent to change the names of any streets in Town. The makeup of the committee will be one member from Police, Fire, Highway and Ambulance Departments.

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- **Review and discuss summer parking for the Antrim Girl's Shelter**

The Town Administrator noted that some time ago the Shelter had asked her if parking would be allowed overnight in the municipal lot for the summer. The Selectmen noted that they have already worked with out with the Police Chief and there will be only one vehicle parked overnight.

- **Review and discuss mileage rate (per IRS guidelines)**

The Town Administrator noted that the IRS has changed the mileage rate, effective April 1, 1999 from 325 cents per mile to 31 cents per mile. The Selectmen unanimously agreed to adopt the IRS allowed mileage rate of 31 cents per mile, effective immediately.

- **Additional Members for the Antrim Zoning Board of Adjustment**

The Town Administrator made the Selectmen aware that we customarily have 5 ZBA members. We currently have 4 members and no alternates. The Selectmen discussed asking Peter Moore, Ben Pratt and/or Carol Cote if they are interested in serving as either full members or alternates to the ZBA.

- **Antrim Scholarship**

Chairman Seeger asked the Town Administrator to give Jane Ellsworth a call regarding picking up the scholarship applications.

- **Accept the minutes of the April 26, 1999 meeting**

The Selectmen agreed, unanimously, to accept the minutes of the April 26, 1999 meeting, as printed.

- **New entrance for the A.R.T.S. facility**

Chairman Seeger made the Board aware that they need to sit down and review and discuss the possibility of moving or improving the exit/entrance to the A.R.T.S. facility. The line of sight is poor and the Highway Department encounters difficulties accessing their facility safely when the A.R.T.S. facility is open and busy.

- **Price Quotes for Mowing of Town Property**

The Town Administrator noted that Mrs. Hautenan has called three landscaping firms for price quotes on mowing, as the Board requested last week. Two firms have called to say they are not interested because their schedules are already set. We are still waiting for the actual price quote from Chadwick's. The Town Administrator noted that she should have this quote by Wednesday. The Board would like her to call them with the price and conduct a phone poll on which vendor to use.

The Selectmen signed the following items:

- (1) Intent to Cut and (1) Yield Tax Warrant

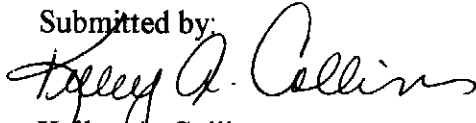
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ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:00 p.m.

Submitted by:



Kelley A. Collins
Town Administrator

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